

SHARED TRAINING FACILITIES AGREEMENT

BETWEEN

CENTRAL INTELLIGENCE AGENCY

(Department or Agency)

AND

THE U. S. CIVIL SERVICE COMMISSION

The Executive Seminar Center at Kings Point, New York located on the campus of the U. S. Merchant Marine Academy and the Executive Seminar Center at Berkeley, California located at 2440 Bancroft Way adjacent to the University of California exist as interagency training facilities of the U. S. Government administered by the U. S. Civil Service Commission for the benefit of all federal departments and agencies.

The Executive Seminar Center program offers a series of executive seminars and related learning opportunities in government affairs for career employees in grades GS-14 and GS-15 (or equivalent) who evidence clearly the ability and potential to serve in top career posts. A limited number of such persons in other grades may attend when their participation serves a particular, useful career objective. Detailed information concerning courses and schedules are issued separately by the Commission.

The Executive Seminar program exists to meet the needs of departments and agencies as authorized by Section 8 of the Government Employees Training Act (5 U.S.C. 2307). The costs of operating and maintaining the program are shared by Federal agencies using the facilities.

The annual cost to operate the Berkeley and the Kings Point Executive Seminar Centers for Fiscal Year 1968 is estimated to be \$567,000 or \$450 for each two-week session and \$900 for each four-week session per enrollee.

One copy of this contract should be signed and returned to the Director, Office of Career Development, U. S. Civil Service Commission, 1900 E Street, N. W., Washington, D. C. 20415; the other two copies should be retained by the agency.

The Central Intelligence Agency
 (Name of Department or Agency) agrees to
 pay in advance to the U. S. Civil Service Commission the sum of \$.9000
 deposited in a Consolidated Working Fund established under Section 601 of the Economy Act
 (31 U.S.C. 686), to be available to the Civil Service Commission for meeting costs and expenses
 of the Executive Seminar Center program during fiscal year 1968.

In return, the U. S. Civil Service Commission agrees to make available ...³... enrollments at the Berkeley Executive Seminar Center in its two-week seminar sessions, ...⁰... enrollments in its four-week seminar session; ...¹⁵... enrollments at the Kings Point Executive Seminar Center in its two-week seminar sessions, and ...¹... enrollments in its four-week seminar session to Central Intelligence Agency for #
.....¹⁸... enrollments at both Centers for the two-week seminars offered during fiscal year 1968 and ...¹... enrollments at both Centers for the four-week seminars. Selections for each of the seminars will be made by ... Central Intelligence Agency
(Name of Department or Agency)
subject to the criteria established by the U. S. Civil Service Commission.

If the advance payments made by agencies exceed the actual costs of operating the Berkeley and the Kings Point Centers, the remainder will be applied to costs of augmenting Center training capabilities, or a pro-rata share of the remainder will be refunded to the Central Intelligence Agency by the U. S. Civil Service Commission. Should actual expenses of the Center exceed advance payments made by agencies, the Central Intelligence Agency agrees to contribute an additional pro-rata amount of funds to cover actual costs. Such pro-rata refunds or additions will be based on the percentage relationship of the amount of advance from each contributing agency to the total amount of advances from all contributing agencies.

Accepted by: (1) on behalf of the agency:

STATINTL

29 MAY 1967

(Date)

(2) on behalf of the Civil Service Commission:

David F. Williams, *Director*
Bureau of Management Services

MAY 8 1967

(Date)

Central Intelligence Agency

Agency.....

EXECUTIVE SEMINAR CENTER
Schedule and Spaces Reserved for 1967-68

| Schedule 1967-68 | KINGS POINT Title of Seminar | No. of Spaces Reserved | BERKELEY Title of Seminar | No. of Spaces Reserved |
|---------------------|--|---------------------------|--|---------------------------|
| July 10-July 21 | | | Management of Organizations | 0 |
| July 24-Aug. 4 | | | Administration of Public Policy | 2 |
| Aug. 21-Sept. 1 | Management of Organizations | 1 | | |
| Sept. 11-Sept. 22 | Administration of Public Policy | 1 | National Economy and the Federal Executive | 0 |
| Sept. 25-Oct. 6 | Effects of Technological Development | 1 | Intergovernmental Programs and Problems | 0 |
| Oct. 9-Oct. 20 | Management of Public Policy and Programs | 1 | Management of Organizations | 1 |
| Oct. 23-Nov. 3 | | | Effects of Technological Development | 0 |
| Nov. 27-Dec. 8 | Administration of National Security Policy | 4 | Administration of Public Policy | 0 |
| Jan. 8-Jan. 19 | International Affairs and Federal Operations | 1 | Management of Organizations | 0 |
| Jan. 22-Feb. 2 | Environment of Federal Operations | 1 | Federal Program Management | 0 |
| Feb. 5-Feb. 16 | Management of Organizations | 1 | Management of America's Resources | 0 |
| Feb. 26-March 8 | Federal Program Management | 1 | Administration of Public Policy | 0 |
| March 11-March 22 | Social Programs and Economic Opportunities | 0 | Environment of Federal Operations | 0 |
| March 25-April 5 | National Economy and the Federal Executive | 0 | Management of Organizations | 0 |
| April 16-April 26 | Administration of Public Policy | 1 | | 0 |
| April 29-May 10 | Effects of Technological Development | 1 | Management of Public Policy and Programs | 0 |
| May 13-May 24 | Intergovernmental Programs and Problems | 0 | Effects of Technological Development | 0 |
| June 3-June 14 | Management of Organizations | 1 | Federal Program Management | 0 |
| June 17-June 28 | Administration of Public Policy | 1 | Management of Organizations | 0 |
| | <i>Kings Point Sub-Total</i> | 16 | <i>Berkeley Sub-Total</i> | 3 |

GRAND TOTAL19.....

Nominations should be submitted on Optional Form 37 (Nomination-Registration for Training) to the Director of Kings Point or Berkeley four weeks before each seminar.



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INTERNAL
USE ONLY

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SECRET

Approved For Release 2003/08/05 : CIA-RDP78-06367A000100240014-9

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

Nominations for Kings Point Seminar

FROM:

Exec Secy, Training Selection Board
839 - 1000 Glebe

EXTENSION

NO.

DATE

25 April 1968

STAT

TO: (Officer designation, room number, and building)

DATE

RECEIVED

FORWARDED

OFFICER'S
INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1. Mr. John Richardson
819 - 1000 Glebe

25 April 68

For TSB Action

2.
3. [redacted]
839 - 1000 GlebeAttached are four sets of nomi- 25X1
nation papers--three from DDI, one
from DDS--for the Kings Point
Seminar, [redacted]
[redacted] The Agency 25X1
has one space reserved for this
seminar.

4.

5.

6.

Will you please review the nomi-
nations and make your selection,
listing the four in your order of
preference.

7. Ratings

I would appreciate having your 5
decision by 1 May. Thank you.8. [redacted]
- 12
- 9
- 14
- 15

[redacted]

STATINTL

14.

15.

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ROUTING AND RECORD SHEET

SUBJECT: (Optional)

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FROM:

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EXTENSION

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DATE

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STAT

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DATE

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OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1.

3C29 Hqrs

25 APR 1968

29/4

184

For TSB Action

2.

3.

839 - 1000 Glebe

Attached are four sets of nomination papers--three from DDI, one from DDS--for the Kings Point Seminar. [redacted] 25X1

[redacted] The Agency 25X1

has one space reserved for this seminar.

Will you please review the nominations and make your selection, listing the four in your order of preference.

I would appreciate having your decision by 1 May. Thank you.

STATINTL

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SUBJECT: (Optional)

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FROM:

Exec Secy, Training Selection Board
839 - 1000 Glebe

EXTENSION

NO.

DATE

25 April 1968

STAT

TO: (Officer designation, room number, and building)

DATE

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FORWARDED

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1. Mr. Edward W. Proctor
7E44 Hqrs

26
apr. 68

EWP

For TSB Action

2.
3.
839 - 1000 Glebe

Attached are four sets of nomi-
nation papers--three from DDI, one
from DDS--for the Kings Point
Seminar,

25X1

The Agency
has one space reserved for this
seminar.

25X1

Will you please review the nomi-
nations and make your selection,
listing the four in your order of
preference.

I would appreciate having your
decision by 1 May. Thank you.

STATINTL

STATINTL

STATINTL

*I have selected as
the number one candidate
primarily because he was selected
as an alternate for a previous
running of this seminar.



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SECRET

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SUBJECT: (Optional)

Nominations for Kings Point Seminar

FROM:

Exec Secy, Training Selection Board
839 - 1000 Glebe

EXTENSION

NO.

DATE

25 April 1968

STAT

TO: (Officer designation, room number, and building)

DATE

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1.

Mr. Robert S. Wattles
5E56 Hqrs

26 APR 1968

STAT

For TSB Action

2.

Attached are four sets of nomination papers--three from DDI, one from DDS--for the Kings Point Seminar, ' [redacted]

25X1

25X1

3.

839 - 1000 Glebe

[redacted] The Agency has one space reserved for this seminar.

25X1

4.

5.

Will you please review the nominations and make your selection, listing the four in your order of preference.

6.

7.

I would appreciate having your decision by 1 May. Thank you.

STATINTL

8.

9.

10.

11.

12.

13.

14.

15.

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FORM 3-62

610

USE PREVIOUS EDITIONS



SECRET



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INTERNAL USE ONLY



UNCLASSIFIED

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

Nominations for Kings Point Seminar

FROM:

**Exec Secy, Training Selection Board
839 - 1000 Glebe**

EXTENSION

NO.

DATE

25 April 1968

STAT

TO: (Officer designation, room number, and building)

DATE

RECEIVED

FORWARDED

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1. 6F20 Hqrs

4/26

KHCO

For TSB Action

2.

Attached are four sets of nomi-
nation papers--three from DDI, one
from DDS--for the Kings Point
Seminar, "1" The Agency

25X1

3.

839 - 1000 Glebe

has one space reserved for this
seminar.

25X1

4.

5.

Will you please review the nomi-
nations and make your selection,
listing the four in your order of
preference.

6.

7.

I would appreciate having your
decision by 1 May. Thank you.

STATINTL

8.

9.

10.

11.

12.

13.

14.

15.

1.

2.

3.

4.

STATINTL